



August, 2015

Dear Parent/Guardian

Sandusky Community Schools is pleased to announce the implementation of Family Access by Skyward, Inc. Family Access is a secure internet-based website that will allow you to easily keep track of nearly everything your student does while at school. Among other things, this new service will allow you to view your student's attendance, grades, schedule, food service balance, progress, and emergency information. This new service replaces the Zangle program. As we learn Skyward, we will make every attempt to create a smooth transition.

In order for you to begin using Family Access, you will need to register for a **login (username)** and **password**. By signing and returning the form below, you are authorizing Sandusky Community Schools to provide you with your unique login and password.

We are very excited about how Family Access will help you stay informed about your student's progress and hope that we can use this tool to create a stronger relationship between parents and our school community. If you have any questions or concerns, please contact Debbie Heberling at 810-648-3400 or email at dheberling@sandusky.k12.mi.us

Sincerely,

Michael Carmean, Superintendent

Please complete the appropriate information below for each parent and/or guardian who would like to have a login and password assigned to them. Parents and/or guardians of the same student(s) can share the same login and password if desired. Please print all information (except for the signature).

Student Name: _____ Current Grade: _____

Please complete and return a new form for each student in the same family.

Parent/Guardian Name: _____
Phone #: _____ Email: _____

Parent/Guardian Name: _____
Phone #: _____ Email: _____

- Please check all that are appropriate:
- Send my password(s) via email
 - Call me with my password(s)
 - Mail my password(s) to _____
 - No password is required – I waive this service (can sign up later if you wish)

Signature: _____ Date: _____

Signature: _____ Date: _____

Please return to Debbie Heberling (Superintendent Secretary)
Email: dheberling@sandusky.k12.mi.us
Mail: Debbie Heberling, 191 E. Pine Tree Lane, Sandusky, MI 48471
Drop-Off: School Office